

General Hurricane Preparedness Notice

September 5, 2017

Dear Charleston Residents,

As you are all probably aware, Charleston is entering the peak of storm season and is currently facing possible effects from Hurricane Irma as this notice is being formatted. We have already seen many severe storms throughout the summer, and the incoming potentially Category 5 storm is one that needs to be taken very seriously. The best time to get yourself prepared for a bad storm, or evacuation, is well before it is truly needed. Contained below are helpful hints and procedures to weather the storm and protect your property.

The Association will take necessary steps to secure common area items of concern for properties that have common area elements. The Association will update you if these preparations affect daily operations of your building or neighborhood.

It is the **UNIT OWNER'S or HOMEOWNER'S** responsibility to prepare your Home, Condominium, Property, and family in the event of a hurricane.

An additional list of items that need to be addressed (IF RELEVANT TO YOUR COMMUNITY):

This needs to be done whether or not an evacuation is required or you plan to remain in your unit during the storm:

- Move all porch furniture and outside items to the inside of your unit (this means **EVERYTHING** that is currently on your porch that is not bolted down and can be used as a projectile).
- Store bikes, collapsible storage carts and any other items that are being stored at your parking spaces, in your units and/or vehicles.

If an evacuation is ordered, or you decide to voluntarily leave your unit for the duration of the storm:

- unplug all major electrical items
- turn off breakers located in your unit or home.
- make sure your doors and windows are locked.
- turn your water off (your individual water shutoff valve is generally located in your water heater closet)
- ensure that all entrances to condominium buildings are securely locked.

NOTE: The Association will not assume the cost or responsibility of boarding up windows. Window coverings **MAY NOT** be installed from the exterior of the building for Condominiums. Window coverings **MAY** be installed for Single Family Homes

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The following link will take you directly to the Hurricane Tracker on the National Hurricane Center website. This is a government sponsored website that provides regularly updated information on the development of weather related emergencies:

<http://www.nhc.noaa.gov/>

This link will direct you to the local government hurricane preparedness guide for 2017. Here you will find the surrounding Charleston area evacuation routes, some tips on preparing your family and your home, a list of shelters (including those that allow pets), important local phone numbers, and much more helpful advice.

<http://www.scemd.org/component/content/article/26-guides-and-brochures/142-south-carolina-hurricane-guide>

For up-to-date traffic information during an evacuation, tune in to your local public radio station: WSCI, 89.3 FM." – information found on www.sctraffic.org

In the event of an emergency evacuation we will provide you with updates as we receive them. However, we SHOULD NOT be treated as your sole source for information. Please utilize the websites listed above to obtain current information regarding the progress of a storm and/or evacuation notice.

In case of emergency please call our call center at 843-225-7770 and follow the emergency prompts.

- Please note that any repair services could be suspended, and/or severely bogged down as a result of this storm. All items reported will be addressed as quickly as possible.
- If personal injury is at risk call the proper authorities.
- Calling the emergency line should only be used in case of severe fire or water damage occurring.
- Any non-emergency issues will be handled in order of priority need.

Sincerely,

William Douglas Property Management

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